

## Registered Training Organisation (RTO) Manager

OHSA Occupational Health Services Australia has developed into a multi-awarded OH&S Consulting & Training organization for numerous industries including mining, energy, gas, transport, engineering, health and civil construction sectors.

Due to the growth of the business we need to create this dedicated full-time position and support the current team.

### OHSA requires an entrepreneurial person that has:

- demonstrated experience establishing and/or managing an RTO
- good relationships with relevant industry bodies and statutory authorities whom we are associated with previous experience in a compliance role
- detailed working knowledge of AQTF and the VET system
- previous experience in managing and mentoring learners
- TAA40104 Certificate IV in Training and Assessment (minimum)
- sound understanding of national competencies and assessment instruments
- demonstrated experience in developing learning and assessment resources
- demonstrated experience in establishing and building strong relationships with clients
- a flexible mindset, with the ability to create training solutions for customers
- sound financial and time management skills
- proven experience in developing and implementing successful sales and marketing strategies
- a willingness to learn
- exceptional communication and interpersonal skills
- a sense of humor and a 'can do' attitude
- experience with Avetmiss
- demonstrated ability to secure industry and government funding initiatives
- a background in one or more of the industries that OHSA works with (especially mining / construction / OH&S / education)
- ability to conduct training in mining/construction/oh&s
- a desire to live on Queensland's South East (Brisbane/Gold Coast)

### OHSA offers:

- competitive remuneration including incentives
- a great team environment
- professional development
- flexible work hours and rosters
- travel opportunities

If you are interested please submit a covering letter outlining why you believe you are suitable for this role together with your resume.

**Web:** [www.ohsa.com.au](http://www.ohsa.com.au)

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