

COURSE IN FUNCTIONING AS A WORKPLACE HEALTH & SAFETY OFFICER – Core Modules (1,2,3)

Duration	5 days
Time	8.30am - 4.30pm
Course Code	30596QLD

What job could training lead to?

Work as a Workplace Health & Safety Officer.

Am I eligible?

Nil pre-requisites

What will I receive?

Participants who demonstrate competency by passing both the theory and practical assessments will receive a Statement of Attainment for Functioning as a Workplace Health & Safety Officer: 30596QLD Units –WHSO/01, WHSO/02, WHSO/03' issued by OHSA as partial fulfillment of the Qualification. Participants will also receive an Assessment Report - (*Division of Workplace Health and Safety*).

Can I go on to further training?

Further studies required to obtain Certificate IV. OH&S. Depending on your desired outcomes, OHSA Training can offer a wide range of training pathways that may suit you, including WHSO electives and OH&S Consultant.

Literacy, Numeracy and Assessment

There are no restrictions on entry to this course however participants are required to tolerate the demands of a five day classroom course and have sufficient numeracy and literacy skills to read and comprehend OH&S literature for;

- Referencing and understanding legislation, standards and codes of practice;
- Assisting Qld State Government health and safety officials;
- Preparing workplace health and safety reports;
- Establishing appropriate educational programs;
- Investigating work injuries, work caused illnesses and dangerous events;
- Consulting with workers, employers, statutory health and safety officials.

This course is a prerequisite for WHSO/04, WHSO/05 and WHSO/06.

If you believe you need assistance to complete these tasks, it is suggested that you speak to our staff who will arrange an interview for you with one of our Learning Support Teaching staff prior to commencing your study program.

What else might I find useful?

Financial assistance with fees may be available through a Pysmart payment plan. This information can be found at: www.ohsa.com.au. To ensure a place in this course an enrolment form must be completed and full payment received. Enrolments can be made over the phone with a credit card, in person or via mail. Fees may be paid by credit card, cash, EFTPOS or money order.

Materials / Other Requirements:

This course has both theoretical and practical components, and is conducted in accordance with criteria set by the Division of Workplace Health and Safety.

Award Participants who demonstrate competency by achieving a 75% pass mark, or more, for a theory examination will receive a Division of Training and Industrial Relations Assessment Report.

Time restrictions apply upon completion of Functioning as a Workplace Health and Safety Officer – Core Modules. Individuals must complete an industry specific Elective within six (6) months in order to gain their Workplace Health and Safety Officer certification.

Units of competency

Participants are required to complete the core units

Unit	Description
WHSO/01	Provide advice on Workplace Health and Safety
WHSO/02	Manage Health and Safety Hazards and risks
WHSO/03	Manage Workplace Incidents

How do I apply and where can I obtain further information?

Phone our office on 1300 647 200 (1300 OHSA 00) or visit our website: www.ohsa.com.au

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