



CSQ

Application CSQ Short Courses and Higher Level Skills Program 2017-2018

The Short Courses & Higher Level Skills Program 17/18 are available due to funding allocated to OHSA by Construction Skills Queensland (CSQ).

These Short Courses Programs aim to provide up-skilling and cross skilling of workers within the Building and Construction Industry in Queensland. The Higher Level Skills Program is designed to help you gain new skills and knowledge. It provides you with access to training in a range of high level vocational qualifications and is the next step on your path to success.

If you would like to enrol into any of the Short Courses or Higher Level Skills (HLS) listed on OHSA's Website, please do the following:

1. Decide if you would like to complete any of the funded Short Courses & Higher Level Skills (HLS) being conducted by OHSA;
2. Ensure you meet the eligibility criteria outlined in this document – specifically A. *Eligibility*, B. Whether you are 'An Existing Worker'; and C. Whether you are 'Performing Work in the Building and Construction Industry';
3. Complete the attached **OHSA Training Registration Request Form** and send into us;
4. Complete the attached **Form 1: Eligibility Declaration & Evidence Requirements Form** and send into us;
5. Provide all the Required **Documentary Evidence** Listed and send into us;

NOTE: The funding is limited so once all the funding has been allocated there will be no further allocation. Spots will be allocated at OHSA's Discretion.

Contact our office if you have any questions on **1300 647 200**

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- / EXPERT WITNESS

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PARTICIPANT ELIGIBILITY

Eligible participants under this program:

a) must be:

1. an Existing Worker in the Building and Construction Industry (see definition provided in Appendix 1); and
2. an Eligible Worker (see definition provided in Appendix 1); and
3. if an Apprentice, in the 3rd or 4th year of the apprenticeship (see definition provided in Appendix 1); or
4. an Unemployed Eligible Worker (see definition provided in Appendix 1); and

b) must be:

1. an Australian or New Zealand citizen; or
2. a permanent resident of Australia; or
3. a holder of a refugee or humanitarian visa; and

c) must:

1. permanently reside in Queensland; or
2. be permanently employed in Queensland; and

d) must not be:

1. an employee of any Authority (excluding employees of an Indigenous Council that is a Principal Contractor); or
2. currently enrolled and participating in a school program; or
3. a contracted trainer and assessor or an existing worker of any RTO; or
4. already funded by an Authority or other such source for delivery of the same training being undertaken as part of this program; or
5. previously been funded under this program in the same program contract period; or
6. enrolled in a course you have previously completed.

APPENDIX 1 – BUILDING AND CONSTRUCTION INDUSTRY DEFINITIONS

Apprentice – 3rd. and 4th year

A 3rd or 4th year apprentice means an apprentice in their 3rd or 4th year of studies or an apprentice studying 3rd or 4th stage units of competency. Under time-based arrangements, it means apprentices that are in their 3rd or 4th year of employment.

Authority

Any federal, state, local government, state or public authority, authorised to carry out a statutory obligation.

Building and construction industry

Building and Construction Industry has the same meaning as the Building and Construction Industry (Portable Long Services Leave) Act 1991 (Qld) as amended from time to time, currently defined as:

(1) *The building and construction industry is the industry of constructing, deconstructing, reconstructing, renovating, altering, demolishing, relocating, maintaining or repairing any of the following -*

- (a) *buildings;*
 - (b) *spa pools and swimming pools;*
 - (c) *roads, railways, airfields or other works for the passage of anything;*
 - (d) *breakwaters, docks, jetties, piers or wharves;*
 - (e) *works for solid waste disposal;*
 - (f) *works for subdividing or developing land;*
 - (g) *works for the improvement or alteration of a harbour, river or watercourse for navigation purposes;*
 - (h) *works for the storage or supply of water or for flood mitigation;*
 - (i) *works for the irrigation of land;*
 - (j) *works for the conveyance, treatment or disposal of sewage or of the effluent from any premises;*
 - (k) *works for extracting, refining, processing or treating materials or for producing or extracting products and by-products from materials;*
 - (l) *works for conveying products, by-products or materials;*
 - (m) *works for the drainage of land;*
 - (n) *works for the storage of liquids, other than water, or gases;*
 - (o) *works for the generation, supply or transmission of electric power;*
 - (p) *works for telecommunication or for the transmission of radio or television;*
 - (q) *bridges, viaducts, aqueducts or tunnels;*
 - (r) *chimney stacks, cooling towers, drilling rigs, gas holders or silos;*
 - (s) *pipe lines;*
 - (t) *navigational lights, beacons or markers;*
 - (u) *pile driving works;*
 - (v) *sporting or recreational facilities;*
 - (w) *earthworks, other than for farming;*
 - (x) *fences, other than fences on farms;*
 - (y) *structures, fixtures or other works not included in paragraphs (a) to (x), but not including earthworks for farming or fences on farms.*
- (2) *The building and construction industry also includes land clearing and site preparation, other than for farming.*
- (3) *The building and construction industry also includes the industry of, whether on or off site -*
- (a) *constructing a thing, other than ordinary stock for sale, in accordance with working drawings; or*
 - (b) *deconstructing, reconstructing, renovating, altering, demolishing, relocating, maintaining or repairing a thing, other than ordinary stock for sale, constructed in accordance with working drawings.*
- (4) *The building and construction industry does not include the industry of performing maintenance or repairs of a minor nature to anything mentioned in subsection (1) or (3) for a person not substantially engaged in activity mentioned in subsection (1), (2) or (3)*

Eligible Worker

An Existing Worker who meets the definition of an Eligible Worker as identified in the [Building and Construction Industry \(Portable Long Service Leave\) Act 1991](#) as amended from time to time.

Existing Worker

An existing worker is a current employee in the building and construction industry who has a one month or more employment relationship with their employer. The working relationship can be built up through full-time, part-time or casual employment or engagement as a contract worker.

Indigenous Council

An Indigenous Council means one or more of the 16 councils that have been identified as Indigenous Councils by the Local Government Association of Queensland, as maybe amended from time to time.

Principal Contractor

A Principal Contractor means a person conducting a business or undertaking work that commissions building and construction work.

Unemployed Eligible Worker

An Unemployed Eligible Worker is a person who has been unemployed for a period of not greater than 6 months that would otherwise meet the requirements of an Eligible Worker.