**ID Evidence Required for CSQ Funding**

**(a) Documentation recording the eligibility of all Participants under the Program:**

**(i) One (1) of the following:**

a. Full Birth Certificate or Birth Certificate Extract;

b. Passport;

c. Medicare card (green only); or

d. Visa (as per Schedule 3 – Participant Eligibility).

**(ii) One (1) of the following:**

a. Queensland Driver License;

b. Telephone account;

c. Bank statement;

d. Statement from a real estate agent; or

e. Any other formal documentation stating the Participant's full name and current residential address; and

**(b) If an eligible Participant under Short Courses – Civil Construction, Short Courses – General Construction and Higher Level Skills – General Construction:**

(i) Evidence to verify Participants meet the Eligible Worker or Unemployed Eligible Worker criteria:

**Evidence provided may include but is not limited to the following:**

a. the name of the Employer;

b. job title of Employee;

c. length of service with the Employer;

d. details of what duties are being undertaken or previously undertaken in the Building and Construction Industry.

(**ii) In addition to (i), if an Eligible Worker, evidence must be verified by way of either:**

a. payslip showing the above details; or

b. a letter signed by the Participant’s employer confirming the above details; or

c. if the Participant is self-employed, a copy of an invoice or invoices detailing work undertaken for a client; or

d. current QLeave membership statement; or

e. if none of the evidence required for (iii) is readily available and includes all of the details required, a statutory declaration confirming the above details will be acceptable.

**(iii) or in addition to (i), if an Unemployed Eligible Worker, evidence that demonstrates unemployment for a period less than 4 years and must be verified by way of either:**

a. separation certificate showing the above details; or

b. a statutory declaration confirming the above details.